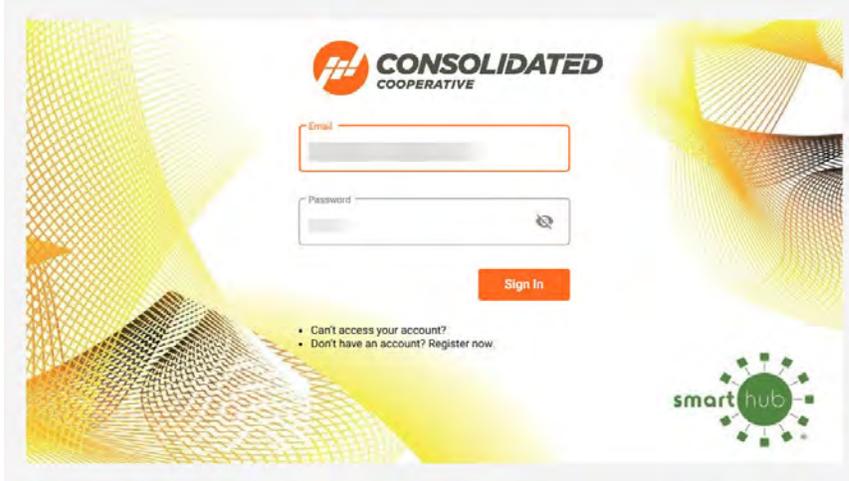
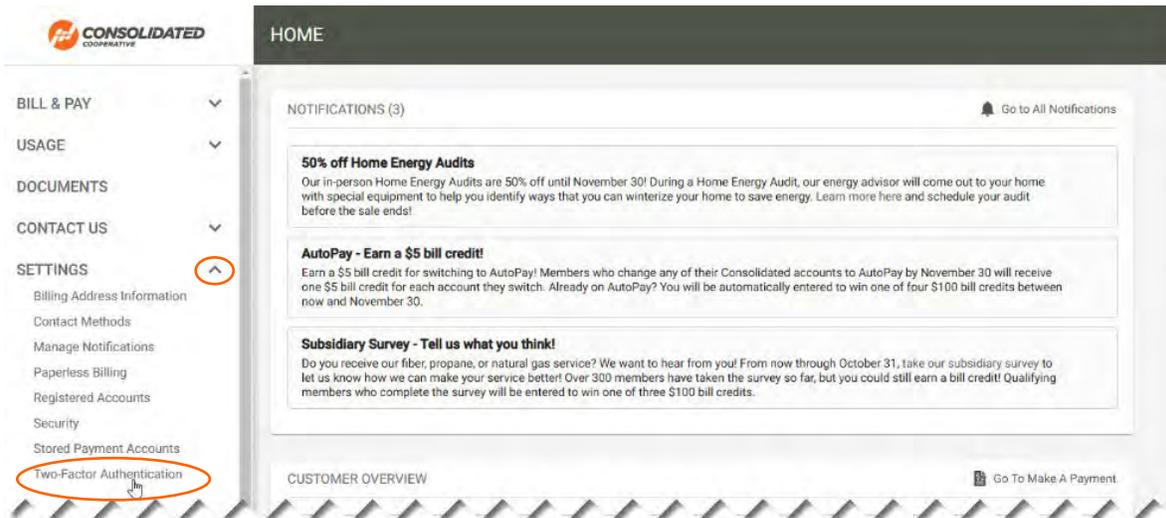


SmartHub: Two-Factor Authentication y Guide

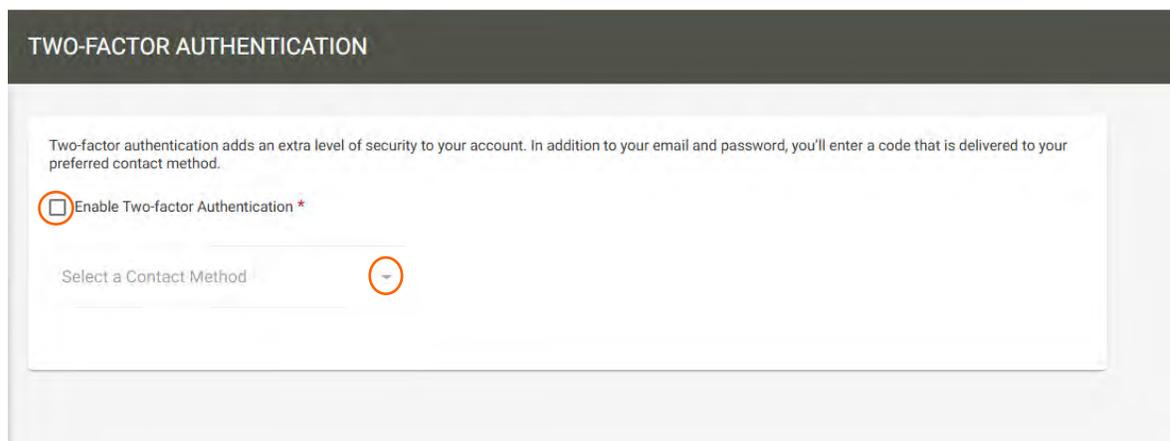
1. Uki p"kp"qt"tgi kvgt"ht"Uo ctv wd"cvconsolidatedelectriccoop.smarthub.coop/Login



2. Use the drop-down arrows to open the *Settings* menu on the left side of your screen. Select "Two-Factor Authentication" to open the Two-Factor Authentication screen.

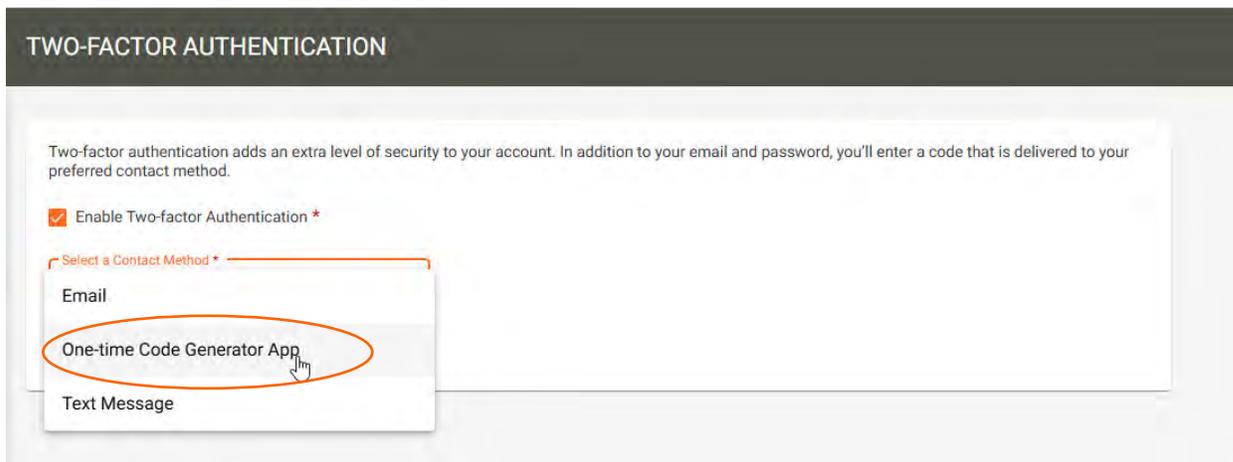


3. Click the check box next to "Enable Two-Factor Authentication" and select your preferred method. You can have a code sent to your phone via text message, or choose to use a one-time code generator app.



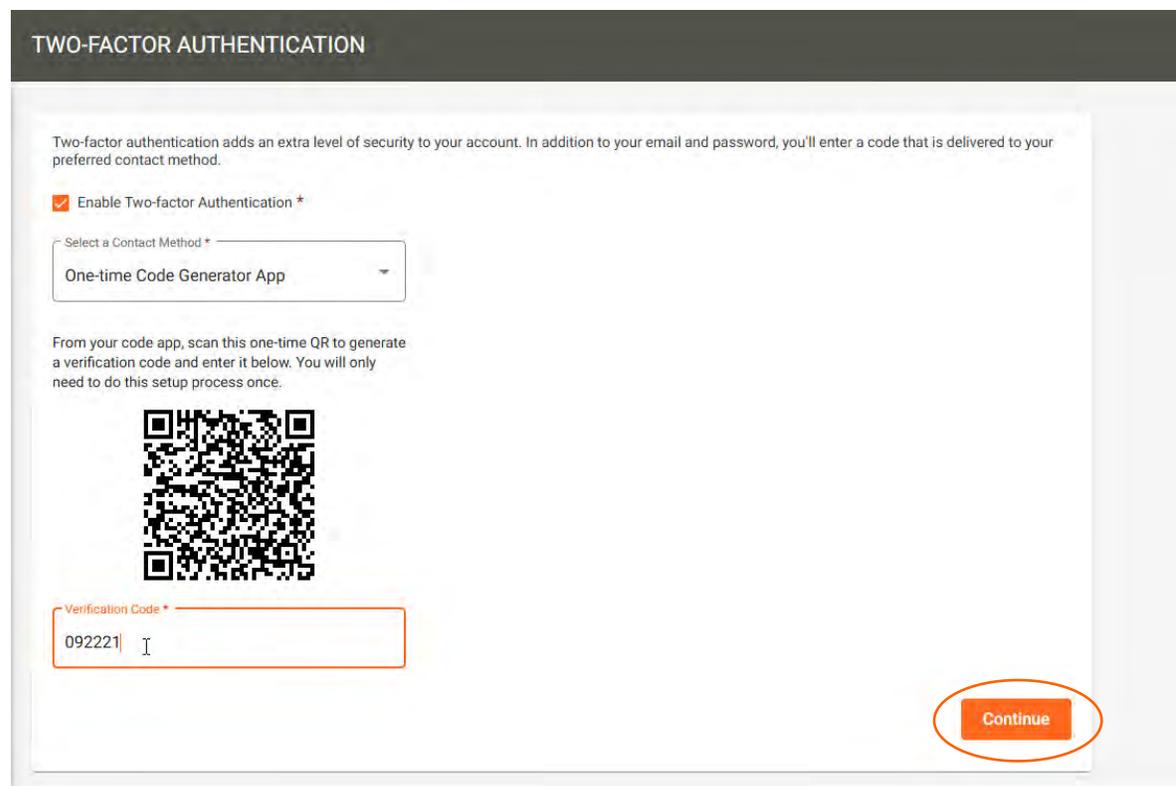
One-Time Code Generator App Instructions

1. Select “One-Time Code Generator App” from the dropdown menu.

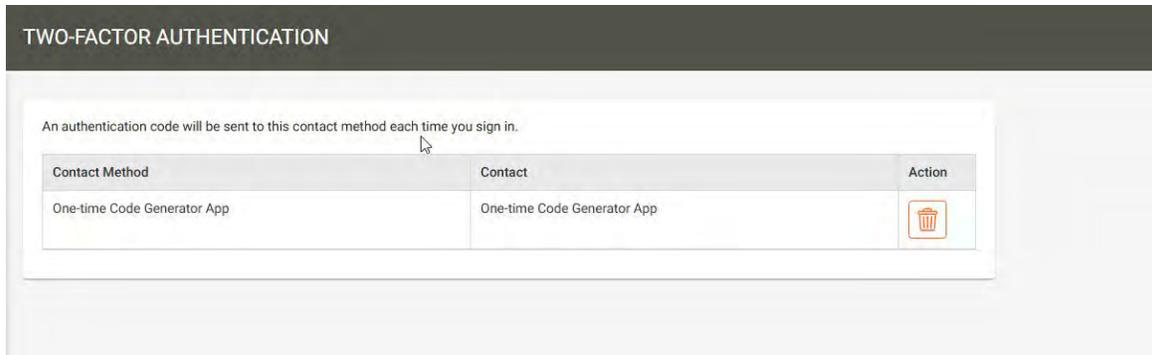


2. Set up your authenticator app by scanning the QR code with your mobile device and entering the one-time code that your app provides for SmartHub (or “consolidatedelectriccoop”). Click the “Continue” button to finish setting up Two-Factor Authentication.

IMPORTANT: If you do not already have a one-time code generator app like Google Authenticator or FreeOTP Authenticator, you will need to install one on your mobile device.



3. Congratulations! Two-Factor Authentication is now set up, and your account is more secure.



4. When Two-Factor Authentication is active, you will be prompted to enter a new one-time code from your code generator app each time you log in.
 - a. If you are using a device that no one else has access to, like a secure home computer, you can select “Don’t ask me again on this device” and SmartHub will no longer require Two-Factor Authentication when accessing your account from that device. We *do not* recommend selecting this checkbox if you are using a public computer or a device that others may be able to access.

